



Indiana Department of Homeland Security

District Programs Information Bulletin

Date: March 04, 2010

Bulletin No: 10-007

TO: All District Administrative Coordinators
All District Coordinators
All District Fiscal Agents
All District Planning Council Members
All District Planning Oversight Committee Members
All District Response Task Force Commanders
All Emergency Management Directors

From: Randal A. Collins
District Services Branch Director, Field Division
Indiana Department of Homeland Security

Subject: District-Based Conference Calls

Purpose

The purpose of this Information Bulletin is to establish a regular schedule for conference calls for district initiative collaboration purposes. These conference calls will begin the second week of March, 2010.

General

The IDHS Field Services Division will hold several conference calls every month catered toward specific programs and target audiences. The conference bridge information is 1-866-311-1127, conference code *7881816*.

District Programs Conference Call

This monthly call will be conducted to disseminate and share strategic level information pertaining to:

- District Planning Oversight Committees
- District Planning Councils
- District Response Task Forces

The target audience for this call should be:

- District Administrative Coordinators
- District Planning Council Members – *specifically DPC Executive Committee members, DPC Chairpersons and Legal and/or Fiscal Agents*
- District Response Task Force Commanders

This Informational Bulletin is intended to communicate guidance and clarification of District Programs. The information contained herein supersedes all previous information or guidance pertaining to the subject. This information is intended to help districts plan, prepare, take appropriate actions and collaborate. Any questions pertaining to this bulletin may be directed to the Field Services Division at 317-234-7228. To be added to the District Informational Bulletins distribution list, please send an email to fieldservices@dhs.in.gov.

These calls will be conducted on the second Monday of every month at 1:00pm EST beginning March 8, 2010.

District All Hazard Incident Management Team Conference Call

This monthly call will be conducted to disseminate and share information pertaining to the District All Hazard Incident Management Teams (AHIMT).

The target audience for this call should be:

- District Administrative Coordinators
- District AHIMT Commander and/or Key AHIMT personnel (*as identified by the AHIMT Commander*)
- District Response Task Force Commanders or designee (*if they wish to participate*)

These calls will be conducted on the second Tuesday of every month at 1:00pm EST beginning March 9, 2010.

Support Services Branch Conference Call

This monthly call will be conducted to disseminate and share information pertaining to the District Response Task Force Service and Support Branches.

The target audience for this call should be:

- District Administrative Coordinators
- Support Services Branch Commander and/or Key Support Services Branch personnel (*as identified by the Branch Commander*)
- District All Hazard Incident Management Team Logistics Section personnel
- District Response Task Force Commanders or designee (*if they wish to participate*)

These calls will be conducted on the second Tuesday of every month at 3:00pm EST beginning March 9, 2010.

Law Enforcement Response Group Conference Call

This monthly call will be conducted to disseminate and share information pertaining to the District Response Task Force Law Enforcement Response Groups (LERG).

The target audience for this call should be:

- District Administrative Coordinators
- Law Enforcement Response Group Commander and/or Key LERG personnel (*as identified by the Group Commander*)
- District Response Task Force Commanders or designee (*if they wish to participate*)

These calls will be conducted on the second Wednesday of every month at 1:00pm EST beginning March 10, 2010.

Fire Suppression Group Conference Call

This monthly call will be conducted to disseminate and share information pertaining to the District Response Task Force Fire Suppression Group.

The target audience for this call should be:

- District Administrative Coordinators
- Fire Suppression Group Commander and/or Key Fire Suppression Group personnel (*as identified by the Group Commander*)
- District Response Task Force Commanders or designee (*if they wish to participate*)

These calls will be conducted on the second Wednesday of every month at 3:00pm EST beginning March 10, 2010.

Emergency Medical Group Conference Call

This monthly call will be conducted to disseminate and share information pertaining to the District Response Task Force Emergency Medical Groups.

The target audience for this call should be:

- District Administrative Coordinators
- Emergency Medical Group Commanders and/or Key Emergency Medical Group personnel (*as identified by the Group Commander*)
- District Response Task Force Commanders or designee (*if they wish to participate*)

These calls will be conducted on the second Thursday of every month at 1:00pm EST beginning March 11, 2010.

Questions

Any questions pertaining to District Response Task Force Conference Calls may be submitted to Jason Smith, District Programs Specialist, Jsmith@dhs.in.gov, 317-460-5942.